

**MINUTES
BOARD OF EDUCATION MEETING
DECEMBER 11, 2013**

PRESENT

David Howe, School Board President
Ed Gooding, School Board Vice-President
James Lasser, School Board Member
Susan Nobel, School Board Member
Lisa Tane, School Board Member
Francine Vernon, School Board Member - Arrived at 7:09 p.m.
Anthony Gyetua-Danquah, Superintendent of Schools
Marsha Maddox, Deputy Superintendent of Schools
Dorothy Riolo, Supervisor of Pupil Personnel Services
Pamela Budd, School Board Clerk

ABSENT

David Smith, School Board Member

1.0 CALL TO ORDER

The meeting was called to order at 7:08 p.m. by Mr. Howe.

2.0 APPROVAL OF MINUTES

2.1 Minutes – October 30, 2013

The motion was moved by Mr. Gooding, seconded by Mr. Lasser.
The motion was approved: Aye-5 Nay-0 Abstained-1

3.0 DISCUSSION

3.1 Board of Regents Legislative Agenda

A draft of the Board of Regents 2014 Legislative Agenda was distributed. The Tuition Rate Setting Methodology for Special Acts and 853 Schools was also included for review.

3.2 Greenburgh Eleven District Emergency Management Plan

A revised draft of the Greenburgh Eleven District Emergency Management Plan was distributed. A small number of changes were discussed. A resolution to approve the Plan is included in the Education Report.

3.3 October and November Billable Enrollment

Billable enrollment for the month of October was 189.16 FTEs, with average enrollment through October of 179.32 FTEs. October enrollment was higher due to the existence of five weeks in the month from which to calculate billable student FTEs. Billable enrollment for the month of November was 182.13 FTEs, with average enrollment through November of 180.26 FTEs. At this time, average billable enrollment to date is 4.26 FTEs higher than our planned enrollment of 176, resulting in approximately \$211,000 in additional revenue. This additional revenue is offset by the revenue shortfall of \$141,000 for the summer program and by additional expenditures that were not included in the original 2013-2014 budget.

3.4 2.45 Million Revenue Anticipation Note

The District received a bid from JPMorgan Chase Bank to continue the \$2.45 Revenue Anticipation Note. An interest rate of 3.09% was received, slightly higher than the 3.02% interest for the maturing note. This RAN is the second one to be renewed this fiscal year. Our \$1.45 million RAN with Hudson Valley Bank was renewed in August, at an interest rate of 3.79%. In a fiscal environment in which several Special Act School Districts have experienced difficulty with their RAN borrowings, we are grateful for the continued support of Hudson Valley and JPMorgan Chase Banks.

3.5 2011-2012 Reconciliation Rate

The Greenburgh Eleven UFSD received its base reconciliation rate for 2011-2012, which will result in approximately \$714,000 in revenue for this year. We are awaiting approval of our request for a waiver of the total cost screen for 2011-2013, which will result in an additional \$1.3 million in revenue. We also hope to receive tuition rate adjustments for our 2012-2013 and 2013-2014 prospective rates, which have not yet been released. Anticipated revenue from all of these reconciliation rates was included in our 2013-2014 budget.

3.6 Update to the Facilities Master Plan by KG&D Architects

A proposal from KG&D Architects for updates to the Facilities Master Plan was presented to the Board. The updated plan will cost \$4,500 and will address the architectural work involved in the purchase of a generator, the renovation of bathroom facilities and improvements to the building's security systems. A resolution to approve the Plan is included in the Financial Report.

4.0 SUPERINTENDENT'S REPORT

4.1 Gastrointestinal Virus Outbreak

Mr. Danquah gave a report on the recent gastrointestinal virus outbreak on campus. The District worked with the Health Department and Dr. Waite from CV during the outbreak. The source of the outbreak was undetermined. A report on the number of staff absent due to sickness from October 13, 2013 – November 27, 2013 was distributed to the Board.

4.2 The Greenburgh Eleven Update

A new publication called The Greenburgh Eleven Update was distributed to the Board. The update will be distributed regularly and will give information on current events in the District.

4.3 Children's Village Lease Agreement

The Children's Village Lease Agreement was presented to the Board for review. The Agreement includes all services received by the Greenburgh Eleven UFSD from The Children's Village.

4.4 Diane Ravitch - Book Discussion

The Westchester Putnam School Boards Association and the Lower Hudson Council of School Superintendents will host a Book Discussion with Diane Ravitch on January 16, 2014 from 7:30 p.m. – 9:30 p.m. at the Mary Lou Meese Theater in Bedford, New York. Board members are invited to attend this event.

5.0 BOARD COMMITTEE REPORTS

There were no Board Committee Reports.

6.0 BOARD MEMBER COMMENTS

1. Mrs. Vernon distributed two items of interest: Make Room for the Principal Supervisors; and Investigating the Links to Improved Student Learning
2. Board members requested additional information on Positive Behavior Intervention and Supports (PBIS) at the recruitment of Day Students.

7.0 PUBLIC COMMENTS

One staff member addressed the Board during Public Comments. One item of correspondence was also received as Written Participation.

8.0 FINANCIAL REPORT

8.1 RESOLVED that the Greenburgh Eleven Board of Education accepts the proposed update to the Facilities Master Plan submitted by KG&D Architects at a total cost not to exceed \$4,500.

The motion was moved by Mr. Lasser, seconded by Mr. Gooding.
The motion was approved Aye-6 Nay-0

9.0 EDUCATION REPORT

9.1 RESOLVED that the Greenburgh Eleven Board of Education approves the recommendations of the Committee on Special Education and authorizes the implementation of said recommendations with respect to classification and placement for the following students:

25150	27041	26181	27168	27346	27240
27166	26154	24591	23186	27390	25089
25088	26136	26148			

The motion was moved by Mr. Gooding, seconded by Ms. Nobel.
The motion was approved Aye-6 Nay-0

9.2 Enrollment Census Report

Date	Residential	Day	Total
12/3/13	129*	51	180*
11/26/12	131*	58	189*
Difference	-2*	-7	-9

*Numbers are without FCAP and TRAC

Mrs. Riolo gave the Enrollment Census Report.

9.3 RESOLVED that the Greenburgh Eleven Board of Education approves the Greenburgh Eleven District Emergency Management Plan, as amended.

The motion was moved by Ms. Nobel, seconded by Ms. Vernon.
The motion was approved: Aye-6 Nay-0

10.0 OPENING OF EXECUTIVE SESSION

RESOLVED that the Greenburgh Eleven Board of Education enters into Executive Session to discuss the employment history of particular persons, requests to receive legal advice from attorneys that is protected by the attorney-client privilege, and issues involving individual students and staff.

At 8:02 p.m., the motion was moved by Ms. Nobel, seconded by Mr. Gooding.
The motion was approved: Aye-6 Nay-0

11.0 CLOSING OF EXECUTIVE SESSION

At 9:05 p.m., the motion was moved by Mr. Lasser, seconded by Ms. Nobel.
The motion was approved: Aye-6 Nay-0

12:0 REOPENING OF PUBLIC SESSION

13.0 PERSONNEL REPORT

13.1 RESOLVED that the Greenburgh Eleven Board of Education approves the personnel report as recommended by the Superintendent of Schools.

CERTIFIED

Certified Per Diem Substitute - \$150.00 Per Day, No Benefits

Lisa Bertuzzi, Special Education Teacher, Category 3, effective 10/29/13

Erik Berman, Special Education Teacher, Category 3, effective 12/4/13

Norma Newkirk, Special Education Teacher, Category 3, effective 12/4/13

Family/Medical Leave of Absence

Elissa Fisher, effective 10/28/13 – 1/30/14

Salary Adjustments

Name	Title	FTE on 9/3/13	FTE on 9/11/13	FTE on 9/16/13	FTE on 9/24/13	FTE on 10/2/13	FTE on 10/16/13	FTE on 12/5/13	Contract Salary
Ramona Aguilar	Spanish Teacher	.57	.60	.60	.62	.62	.62	.54	\$66,921
David Demnitz	Music Teacher	.60	.62	.62	.66	.66	.66	.60	\$81,100
Judith Farella	Business and Distributive Education Teacher	.77	.77	.74	.80	.86	.89	.86	\$93,403
Peter Mancinelli	Physical Education Teacher	.82	.74	.69	.80	.89	.97	.86	\$79,700

CLASSIFIED

Resignation Due to Retirement

Yolanda Scrofani, Senior Office Assistant (Automated Systems), January 1, 2014 (20 years of service)

Per-Diem Substitutes – As Needed, to Serve at the Discretion of the Superintendent of Schools or the Board of Education, \$10.00 Per Hour, No Benefits, Not to Exceed 7 Hours Per Day

Maryann Mohammed, effective 10/30/13 – 6/30/14

Monique Plummer, effective 10/30/13 – 6/30/14

Shaheed Shields, effective 10/30/13 – 6/30/14

Puja Kenia, effective 11/18/13 – 6/30/14

Salary Adjustments

Name	Title	FTE on 9/3/13	FTE on 9/11/13	FTE on 9/16/13	FTE on 9/24/13	FTE on 10/2/13	FTE on 10/16/13	FTE on 12/5/13	Contract Salary
Aquanetta Bowman	Teacher Associate	.57	.60	.60	.66	.77	.77	.60	\$25,585
Yolanda Darby	Teacher Associate	.51	.48	.48	.62	.66	.66	.60	\$25,585
Denean Gaines	Teacher Associate	.4	.40	.40	.57	.66	.66	.54	\$25,585
Cheryl Guthrie	Teacher Associate	.6	.62	.62	.74	.80	.80	.77	\$25,585
Sheena Hines	Teacher Associate	.71	.71	.71	.77	.86	.86	.80	\$25,585
Courtney Ramsey	Teacher Associate	0	0	0	.49	.62	.62	.4	\$25,285
Claudette Taylor	Teacher Associate					.51 on 10/7	.51	0	
Noyvada Wearing	Day Student Associate	.77	.74	.74	.80	1.0	1.0	.94	\$36,574
Dabney Wesley	Teacher Associate	.74	.74	.74	.77	.94	.94	.86	\$25,585

The motion was moved by Ms. Nobel, seconded by Mr. Gooding.

The motion was approved: Aye-6 Nay-0

13.2 RESOLVED that the Board of Education of the Greenburgh Eleven Union Free School District approve the terms of a Settlement Agreement dated October 17, 2013 between the Board of Education, the Greenburgh Eleven Union Free School District, the Greenburgh Eleven Federation of Teachers and Roberto Garcia; and

BE IT FURTHER RESOLVED that the Board President be authorized to execute said Settlement Agreement on behalf of the Board.

The motion was moved by Mr. Lasser, seconded by Ms. Nobel.

The motion was approved: Aye-6 Nay-0

- 13.3 RESOLVED** that the Board of Education of the Greenburgh Eleven Union Free School District approves the letter of resignation for the purpose of retirement submitted by Mr. Roberto Garcia in accordance with the terms of a Stipulation of Settlement dated October 17, 2013.

The motion was moved by Mr. Lasser, seconded by Ms. Nobel.
The motion was approved: Aye-6 Nay-0

- 13.4 RESOLVED** that the Board of Education of the Greenburgh Eleven Union Free School District approves the terms of a Side Letter with the Greenburgh Eleven Federation of Teachers to the Teacher Associate collective bargaining agreement dated September 27, 2013 regarding a clarification of the parties' understanding of separations from service pursuant to Section 71 of the Civil Service Law.

The motion was moved by Mr. Lasser, seconded by Ms. Nobel.
The motion was approved: Aye: 6 Nay-0

- 13.5 RESOLVED** that the Board of Education of the Greenburgh Eleven Union Free School District approves the terms of a Settlement Agreement dated October 17, 2013 between the Board of Education, the Greenburgh Eleven Union Free School District, the Greenburgh Eleven Federation of Teachers and Guillermo Diaz; and

BE IT FURTHER RESOLVED THAT the Board President be authorized to execute said Settlement Agreement on behalf of the Board.

The motion was moved by Mr. Lasser, seconded by Mr. Gooding.
The motion was approved: Aye-6 Nay-0

14.0 ADJOURNMENT

At 9:07 p.m., the motion was moved by Mr. Lasser, seconded by Ms. Nobel.
The motion was approved: Aye-6 Nay-0

Pamela Budd
School Board Clerk