

**AGENDA  
BOARD OF EDUCATION REORGANIZATIONAL MEETING  
JULY 10, 2019**

- 1.0 CALL TO ORDER**
- 2.0 APPOINTMENT OF CHAIRPERSON PRO-TEM**
- 3.0 APPOINTMENT OF SCHOOL BOARD CLERK AND DEPUTY SCHOOL BOARD CLERK\***
  - A. Pamela Budd – School Board Clerk
  - B. Anthony Gyetua-Danquah – Deputy School Board Clerk
- 4.0 ADMINISTER OATH TO SCHOOL BOARD CLERK AND DEPUTY SCHOOL BOARD CLERK**
- 5.0 ADMINISTER OATH TO SCHOOL BOARD MEMBERS**
  - A. David Howe – School Board Member
  - B. Lisa Tane – School Board Member
- 6.0 ELECTION OF OFFICERS\***
  - A. President of the School Board
  - B. Vice President of the School Board
- 7.0 ADMINISTER OATH TO PRESIDENT AND VICE PRESIDENT**
- 8.0 APPOINTMENT OF OFFICERS\***
  - A. District Treasurer – Amy Ashley-Moore
  - B. Deputy District Treasurer – Lisa Otto
  - C. Claims Auditor – Denise Connell
- 9.0 ADMINISTER OATH TO DISTRICT TREASURER, DEPUTY DISTRICT TREASURER AND CLAIMS AUDITOR**
- 10.0 ADMINISTER OATH TO SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF FINANCE AND GRANTS ADMINISTRATION**
- 11.0 OTHER APPOINTMENTS\***

**RESOLVED** that the Greenburgh Eleven Board of Education waive the reading of Other Appointments Resolutions A-O, effective 7/1/19, and approves them as listed below:

- A.** School Physician – Dr. Traci Gardner
- B.** School Attorney – Frazer & Feldman – As needed, \$220/hour (Partner Rate/Associates Rate), \$120/hour (Legal Assistants Rate), less a Special Act District discount of 6.06%
- C.** School Attorney – Tarter, Krinsky & Drogin
- D.** Bond Counsel –Barclay Damon – As needed, \$250/hour
- E.** Insurance Broker – Marshall and Sterling
- F.** Records Access Officer – Emmanuel Glasu

- G.** Records Management Officer – Emmanuel Glasu
- H.** Title IX Coordinator – Emmanuel Glasu
- I.** Security Consultant – Brabco Security – As needed, \$45/hour
- J.** Auditors – O’Connor Davis, Accountants and Advisory
- K.** Claims Auditor – Denise Connell – As needed, \$100/hour
- L.** Treasurer’s Support - Evan Gross - As needed, \$52.46/hour
- M.** Accounts Receivable Consultant - Damaris Lugo - As needed, \$50/hour
- N.** Anthony Gyetua-Danquah as representative of the District to serve on the SWSCHP (Statewide Schools Cooperative Health Plan) Board of Governors
- O.** Capital Market Advisors - Financial Advisory Services for Revenue Anticipation Notes (RAN)

**12.0 DESIGNATIONS\***

- A.** **RESOLVED** that the Greenburgh Eleven Board of Education waives the reading of Designations Resolutions B through E and approves them as listed below.
- B.** Official Bank Depository – Sterling National Bank
- C.** Official Bank Depository – JP Morgan Chase Bank
- D.** Official Newspapers: El Diario/La Prensa  
Gannett Newspapers  
The Amsterdam News  
The Enterprise  
The New York Daily News  
The New York Post  
The New York Times  
Westchester County Press
- E.** Official Radio Station - WFAS 1230 AM

**13.0 AUTHORIZATIONS\***

- A.** **RESOLVED** that the Greenburgh Eleven Board of Education waives the reading of Authorizations Resolutions B through G and approves them as listed below.
- B.** The Superintendent of Schools shall certify payrolls.
- C.** The Director of Finance and Grants Administration shall be authorized as Purchasing Agent.
- D.** The Superintendent of Schools shall authorize staff attendance at conferences, conventions, workshops and day field trips.
- E.** The Superintendent of Schools shall be authorized to approve budget transfers, not to exceed \$10,000, subject to subsequent approval of the School Board.

- F. The Superintendent of Schools shall be authorized to administer the District Petty Cash Funds as follows:

Director of Finance and Grants Administration - \$250.00

- G. The Treasurer shall be authorized to sign checks.

**14.0 EDUCATION REPORT\***

- A. **RESOLVED** that the Greenburgh Eleven Board of Education waives the reading of the Education Report Resolutions B through F and approves them as listed below.
- B. **RESOLVED** that the Board of Education appoints the following individuals to the Committee on Special Education for the 2019-2020 school year, as recommended by the Supervisor of Pupil Personnel Services:

Chairperson: Elton Thompson

Associate Chairpersons: Angelo Pozzuto  
Cathy Scaperrotta  
Sharon Heitner  
Marie Keenan

CSE Evaluators: Lauren Robinson  
Marina Cunha  
Speech/Language Evaluator  
Barbara Schneck, OT Evaluator

CSE Administrators: Elton Thompson  
Angelo Pozzuto

CSE Teacher Members: Current Special Education  
Teacher of the student, or if appropriate,  
current Special Education Provider of  
the student

CSE School Psychologists: Sharon Heitner  
Angelo Pozzuto  
Cathy Scaperrotta  
Marie Keenan

CSE Physician: Traci Gardner, M.D.

Parent Members: Carol Howe  
Lindsey Willis

**C. RESOLVED** that the Greenburgh Eleven Board of Education appoints the following individuals to serve on the Committee on Pre-School Special Education for the 2019-2020 school year, as recommended by the Supervisor of Pupil Personnel Services:

- CPSE Chairperson: Elton Thomson
- CPSE Associate Chairpersons: Angelo Pozzuto  
Sharon Heitner
- CPSE Evaluators: Lauren Robinson  
Marina Cunha  
Speech/Language Evaluator
- CPSE School Psychologists: Angelo Pozzuto  
Cathy Scaperrotta  
Sharon Heitner
- CPSE Physician: Traci Gardner, MD
- CPSE Parent Members: Joan Frank  
Carol Howe  
Julia McMillan  
Lindsey Willis

**D. RESOLVED** that the Greenburgh Eleven Board of Education establishes a list of the following surrogate parents for students who are wards of the State or whose parents are unavailable or unknown, as recommended by the Supervisor of Pupil Personnel Services:

Carol Howe  
Lindsey Willis

**E. RESOLVED** that based on the advice of officials at the State Education Department, the Greenburgh Eleven Board of Education hereby agrees to accept the District specific Impartial Hearing Officer List as reflected in the New York State Impartial Hearing Reporting System, as recommended by the Supervisor of Pupil Personnel Services.

**F. 2019-2020 SCHOOL BOARD POLICIES\***

**RESOLVED** that the Greenburgh Eleven Board of Education adopts the School Board Policies listed below as the policies for the 2019-2020 school year, which policies shall be incorporated by reference within the minutes of this meeting.

- 1000 COMMUNITY RELATIONS
- 1120 SCHOOL DISTRICT RECORDS
- 1530 SMOKE-FREE FACILITY
- 1925 INTERPRETERS FOR HEARING-IMPAIRED PARENTS
- 2160 CODE OF ETHICS
- 2270 SCHOOL ATTORNEY

**GREENBURGH ELEVEN UFSD  
BOARD OF EDUCATION MEETING**

**JULY 10, 2019**

- 2300 SCHOOL BOARD MEETINGS
- 2305 SCHOOL BOARD PUBLIC HEARINGS
- 4311.1 DISPLAY OF THE FLAG
- 4321 POLICIES REGARDING STUDENTS WITH DISABILITIES
- 4321.1 EQUAL OPPORTUNITY TO PARTICIPATE IN DISTRICT PROGRAMS
- 4321.2 PARTICIPATION IN PRESCHOOL PROGRAMS
- 4321.3 SPECIAL EDUCATION PERSONNEL
- 4321.4 CONTINUUM OF SERVICES, PARTICIPATION IN GENERAL EDUCATION CURRICULUM
- 4321.5 PARENTAL CONSENT FOR EVALUATION OF A PRESCHOOL STUDENT SUSPECTED OF HAVING A DISABILITY
- 4321.6 CONFIDENTIALITY OF RECORDS PERTAINING TO A STUDENT WITH A DISABILITY
- 4321.7 SCHOOLWIDE APPROACHES AND PREREFERRAL INTERVENTIONS
- 4321.8 DECLASSIFICATION OF STUDENTS WITH DISABILITIES
- 4321.9 SELECTION, APPOINTMENT AND COMPENSATION OF IMPARTIAL HEARING OFFICERS
- 4321.10 INSTRUCTIONAL MATERIALS–AVAILABILITY OF ALTERNATIVE FORMATS FOR STUDENTS WITH DISABILITIES
- 4321.11 PROVISION OF IEPs TO TEACHERS AND SERVICE PROVIDERS
- 4321.13 GUIDELINES FOR PARTICIPATION OF STUDENTS WITH DISABILITIES IN STATE AND DISTRICT-WIDE ASSESSMENTS
- 4321.14 THE USE OF UNIVERSAL DESIGN PRINCIPLES IN DISTRICT ASSESSMENTS
- 4321.15 CERTAIN PUBLIC REPORTS
- 4321.16 INDEPENDENT EDUCATIONAL EVALUATIONS AT PUBLIC EXPENSE
- 4321.17 SPECIAL EDUCATION – TIME OUT ROOMS
- 4325 ACADEMIC INTERVENTION SERVICES
- 4326 INSTRUCTION OF ENGLISH LANGUAGE LEARNERS
- 4526.1 INTERNET SAFETY
- 4526.2 ACCEPTABLE USE POLICY FOR TECHNOLOGY AND THE INTERNET – SCHOOL DISTRICT EMPLOYEES
- 4526.3 ACCEPTABLE USE POLICY FOR TECHNOLOGY AND THE INTERNET – STUDENTS
- 5020 EQUAL EDUCATIONAL OPPORTUNITIES
- 5100 STUDENT ATTENDANCE
- 5300 CODE OF CONDUCT POLICY
- 5405 STUDENT WELLNESS
- 5420 STUDENT HEALTH SERVICES
- 5451.1 USE OF EMERGENCY INTERVENTION (RESTRAINT)
- 5460 CHILD ABUSE PREVENTION AND REPORTING PROCEDURES
- 5500 CONFIDENTIALITY OF EDUCATIONAL RECORDS (FERPA)
- 6231 TITLE 1 PROGRAMS; PARENT INVOLVEMENT
- 6240 INVESTMENT
- 6700 PURCHASING
- 8635 INFORMATION SECURITY BREACH AND NOTIFICATION
- 9110 EQUAL EMPLOYMENT OPPORTUNITIES
- 9110.1 STAFF CONFLICT OF INTEREST
- 9110.2 SEXUAL HARRASSMENT OF EMPLOYEES
- 9110.3 PRINTED AND WRITTEN MATERIAL ON SCHOOL PROPERTY
- 9420.11 STAFF ATTENDANCE
- 9610 STAFF ALCOHOL AND DRUG USE
- 9700 PROFESSIONAL DEVELOPMENT

**15.0 APPOINTMENT OF DIGNITY ACT COORDINATOR\***

**RESOLVED** that the Greenburgh Eleven Board of Education appoints Elton Thompson, School Administrator (K-12), as Dignity Coordinator for the Greenburgh Eleven UFSD.

**GREENBURGH ELEVEN UFSD  
BOARD OF EDUCATION MEETING**

**JULY 10, 2019**

**16.0 BOARD COMMITTEE AND LIAISON ASSIGNMENTS**

**17.0 ADJOURNMENT\***

\*Vote Required