

**MINUTES
BOARD OF EDUCATION REORGANIZATIONAL MEETING
JULY 9, 2015**

PRESENT

David Howe, School Board President, Arrived at 7:20 p.m.
Ed Gooding, School Board Vice-President
David Schwartz, School Board Member
David Smith, School Board Member
Lisa Tane, School Board Member
Hopeton White, School Board Member – Arrived at 7:15 p.m.
Anthony Gyetua-Danquah, Superintendent of Schools
Marsha Maddox, Deputy Superintendent of Schools
Dorothy Riolo, Supervisor of Pupil Personnel Services
Alicia Madera, District Treasurer
Pamela Budd, School Board Clerk

ABSENT

Francine Vernon, School Board Member

1.0 CALL TO ORDER

The meeting was called to order at 7:12 p.m. by Mr. Gooding.

2.0 APPOINTMENT OF CHAIRPERSON PRO-TEM

Ed Gooding was appointed as Chairperson Pro-Tem.

3.0 APPOINTMENT OF SCHOOL BOARD CLERK AND DEPUTY SCHOOL BOARD CLERK*

The motion was moved by Mr. Schwartz, seconded by Mr. Smith.
The motion was approved: Aye-6 Nay-0

- A.** Pamela Budd – School Board Clerk
- B.** Marsha Maddox – Deputy School Board Clerk

4.0 ADMINISTER OATH TO SCHOOL BOARD CLERK AND DEPUTY SCHOOL BOARD CLERK

Ed Gooding administered the Oath to Pamela Budd, School Board Clerk.
Pamela Budd administered the Oath to Marsha Maddox, Deputy School Board Clerk.

5.0 ADMINISTER OATH TO SCHOOL BOARD MEMBERS

- A.** Ed Gooding – School Board Member
Pamela Budd administered the Oath to Ed Gooding, School Board Member.
- B.** Francine Vernon – School Board Member
The Oath will be administered to Francine Vernon, School Board Member, at a later date.

6.0 ELECTION OF OFFICERS

- A.** President of the School Board – David Howe
The motion was moved by Ms. Tane, seconded by Mr. Smith.
The motion was approved: Aye-7 Nay-0

- B.** Vice President of the School Board – Ed Gooding
The motion was moved by Ms. Tane, seconded by Mr. Smith.
The motion was approved: Aye-7 Nay-0

7.0 ADMINISTER OATH TO PRESIDENT AND VICE PRESIDENT

Pamela Budd administered the Oath to David Howe, President of the Board.
Pamela Budd administered the Oath to Ed Gooding, Vice-President of the Board.

8.0 APPOINTMENT OF OFFICERS

The motion was moved by Mr. Smith, seconded by Ms. Tane.
The motion was approved: Aye-7 Nay-0

- A.** District Treasurer – Alicia Madera
- B.** Deputy District Treasurer – Sandra Shymoniwicz
- C.** Claims Auditor – Denise Connell

9.0 ADMINISTER OATH TO DISTRICT TREASURER, DEPUTY DISTRICT TREASURER AND CLAIMS AUDITOR

Pamela Budd administered the Oath to Alicia Madera, District Treasurer.

The Oath will be administered to Sandra Shymoniwicz, Deputy District Treasurer and Denise Connell, Claims Auditor, at a later date.

10.0 ADMINISTER OATH TO SUPERINTENDENT OF SCHOOLS AND DEPUTY SUPERINTENDENT OF SCHOOLS

Pamela Budd administered the Oath to Anthony Gyetua-Danquah, Superintendent of Schools.
Pamela Budd administered the Oath to Marsha Maddox, Deputy Superintendent of Schools.

11.0 OTHER APPOINTMENTS

RESOLVED that the Greenburgh Eleven Board of Education waive the reading of Other Appointments Resolutions A-I, effective 7/1/15, and approves them as listed below:

The motion was moved by Mr. Schwartz, seconded by Ms. Tane.
The motion was approved: Aye-7 Nay-0

- A.** School Physician – Dr. Douglas Waite
- B.** School Attorney – Frazer & Feldman – As needed, \$195/hour (Partner Rate/Associates Rate), \$100/hour (Legal Assistants Rate)
- C.** Bond Counsel – Hiscock & Barclay – As needed, \$250/hour

- D.** Insurance Broker – Marshall and Sterling
- E.** Records Access Officer – Marsha Maddox
- F.** Records Management Officer – Marsha Maddox
- G.** Title IX Coordinator – Marsha Maddox
- H.** Security Consultant – Brabco – As needed, \$25/hour
- I.** Denise Connell – Claims Auditor - \$90/hour

12.0 DESIGNATIONS

- A.** **RESOLVED** that the Greenburgh Eleven Board of Education waives the reading of Designations Resolutions B through E and approves them as listed below.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-7 Nay-0

- B.** Official Bank Depository – Hudson Valley Bank
- C.** Official Bank Depository – JP Morgan Chase
- D.** Official Newspapers: El Diario/La Prensa
Gannett Newspapers
The Amsterdam News
The Enterprise
The New York Daily News
The New York Post
The New York Times
Westchester County Press
- E.** Official Radio Station - WFAS 1230 AM

13.0 AUTHORIZATIONS

- A.** **RESOLVED** that the Greenburgh Eleven Board of Education waive the reading of Authorizations Resolutions B through H and approves them as listed below.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-7 Nay-0

- B.** The Superintendent of Schools shall certify payrolls.
- C.** The Deputy Superintendent of Schools shall be authorized as Purchasing Agent.
- D.** The Superintendent of Schools shall be authorized as Deputy Purchasing Agent.
- E.** The Superintendent of Schools shall authorize staff attendance at conferences, conventions, workshops and day field trips.

- F.** The Superintendent of Schools shall be authorized to approve budget transfers, not to exceed \$10,000, subject to subsequent approval of the School Board.
- G.** The Superintendent of Schools shall be authorized to administer the District Petty Cash Funds as follows:

Deputy Superintendent of Schools - \$250.00
- H.** The Treasurer shall be authorized to sign checks.

14.0 EDUCATION REPORT

- A. RESOLVED** that the Greenburgh Eleven Board of Education waives the reading of the Education Report Resolutions B through F and approves them as listed below.

The motion was moved by Ms. Tane, seconded by Mr. Gooding.
The motion was approved: Aye-7 Nay-0

- B. RESOLVED** that the Board of Education appoints the following individuals to the Committee on Special Education for the 2015-2016 school year, as recommended by the Supervisor of Pupil Personnel Services:

- | | |
|---------------------------|---|
| Chairperson: | Dorothy Riolo |
| Associate Chairpersons: | Angelo Pozzuto
Cathy Scaperrotta |
| CSE Evaluators: | Lauren Robinson
Marina Cunha
Speech/Language Evaluator |
| CSE Administrators: | Angelo Pozzuto
Elton Thompson |
| CSE Teacher Members: | Current Special Education
Teacher of the student, or if appropriate,
current Special Education Provider of
the student |
| CSE School Psychologists: | Sharon Heitner
Angelo Pozzuto
Cathy Scaperrotta
Marie Keenan |
| CSE Physician: | Douglas Waite, M.D. |

Parent Members: Carol Howe
Lindsey Willis

- C. RESOLVED** that the Greenburgh Eleven Board of Education appoints the following individuals to serve on the Committee on Pre-School Special Education for the 2015-2016 school year, as recommended by the Supervisor of Pupil Personnel Services:

CPSE Chairperson: Dorothy Riolo

CPSE Associate Chairpersons: Angelo Pozzuto

CPSE Evaluators: Lauren Robinson
Marina Cunha
Speech/Language Evaluator

CPSE School Psychologists: Angelo Pozzuto
Cathy Scaperrotta

CPSE Physician: Douglas Waite, M.D.

CPSE Parent Members: Joan Frank
Carol Howe
Julia McMillan
Lindsey Willis

- D. RESOLVED** that the Greenburgh Eleven Board of Education establishes a list of the following surrogate parents for students who are wards of the State or whose parents are unavailable or unknown, as recommended by the Supervisor of Pupil Personnel Services:

Carol Howe
Lindsey Willis

- E. RESOLVED** that based on the advice of officials at the State Education Department, the Greenburgh Eleven Board of Education hereby agrees to accept the District specific Impartial Hearing Officer List as reflected in the New York State Impartial Hearing Reporting System, as recommended by the Supervisor of Pupil Personnel Services.

F. 2015-2016 SCHOOL BOARD POLICIES

RESOLVED that the Greenburgh Eleven Board of Education adopts the School Board Policies listed below as the policies for the 2015-2016 school year, which policies shall be incorporated by reference within the minutes of this meeting.

1000	COMMUNITY RELATIONS
1120	SCHOOL DISTRICT RECORDS
1530	SMOKE-FREE FACILITY
1925	INTERPRETERS FOR HEARING-IMPAIRED PARENTS

**GREENBURGH ELEVEN UFSD
BOARD OF EDUCATION MEETING**

JULY 9, 2015

2160	CODE OF ETHICS
2270	SCHOOL ATTORNEY
2300	SCHOOL BOARD MEETINGS
2305	SCHOOL BOARD PUBLIC HEARINGS
4311.1	DISPLAY OF THE FLAG
4321	POLICIES REGARDING STUDENTS WITH DISABILITIES
4321.1	EQUAL OPPORTUNITY TO PARTICIPATE IN DISTRICT PROGRAMS
4321.2	PARTICIPATION IN PRESCHOOL PROGRAMS
4321.3	SPECIAL EDUCATION PERSONNEL
4321.4	CONTINUUM OF SERVICES, PARTICIPATION IN GENERAL EDUCATION CURRICULUM
4321.5	PARENTAL CONSENT FOR EVALUATION OF A PRESCHOOL STUDENT SUSPECTED OF HAVING A DISABILITY
4321.6	CONFIDENTIALITY OF RECORDS PERTAINING TO A STUDENT WITH A DISABILITY
4321.7	SCHOOLWIDE APPROACHES AND PREREFERRAL INTERVENTIONS
4321.8	DECLASSIFICATION OF STUDENTS WITH DISABILITIES
4321.9	SELECTION, APPOINTMENT AND COMPENSATION OF IMPARTIAL HEARING OFFICERS
4321.10	INSTRUCTIONAL MATERIALS--AVAILABILITY OF ALTERNATIVE FORMATS FOR STUDENTS WITH DISABILITIES
4321.11	PROVISION OF IEPs TO TEACHERS AND SERVICE PROVIDERS
4321.13	GUIDELINES FOR PARTICIPATION OF STUDENTS WITH DISABILITIES IN STATE AND DISTRICT-WIDE ASSESSMENTS
4321.14	THE USE OF UNIVERSAL DESIGN PRINCIPLES IN DISTRICT ASSESSMENTS
4321.15	CERTAIN PUBLIC REPORTS
4321.16	INDEPENDENT EDUCATIONAL EVALUATIONS AT PUBLIC EXPENSE
4321.17	SPECIAL EDUCATION – TIME OUT ROOMS
4326	INSTRUCTION OF ENGLISH LANGUAGE LEARNERS
4526.1	INTERNET SAFETY
4526.2	ACCEPTABLE USE POLICY FOR TECHNOLOGY AND THE INTERNET – SCHOOL DISTRICT EMPLOYEES
4526.3	ACCEPTABLE USE POLICY FOR TECHNOLOGY AND THE INERNET – STUDENTS
5020	EQUAL EDUCATIONAL OPPORTUNITIES
5100	STUDENT ATTENDANCE
5300	CODE OF CONDUCT POLICY
5405	STUDENT WELLNESS
5420	STUDENT HEALTH SERVICES
5451.1	USE OF EMERGENCY INTERVENTION (RESTRAINT)
5460	CHILD ABUSE PREVENTION AND REPORTING PROCEDURES
5500	CONFIDENTIALITY OF EDUCATIONAL RECORDS (FERPA)
6231	TITLE 1 PROGRAMS; PARENT INVOLVEMENT
6240	INVESTMENT
6700	PURCHASING
8635	INFORMATION SECURITY BREACH AND NOTIFICATION
9110	EQUAL EMPLOYMENT OPPORTUNITIES
9110.1	STAFF CONFLICT OF INTEREST
9110.2	SEXUAL HARRASSMENT OF EMPLOYEES
9110.3	PRINTED AND WRITTEN MATERIAL ON SCHOOL PROPERTY
9420.11	STAFF ATTENDANCE
9610	STAFF ALCOHOL AND DRUG USE
9700	PROFESSIONAL DEVELOPMENT

15.0 APPOINTMENT OF DIGNITY ACT COORDINATOR

RESOLVED that the Greenburgh Eleven Board of Education appoints Elton Thompson, School Administrator (K-12), as Dignity Coordinator for the Greenburgh Eleven UFSD.

The motion was moved by Ms. Tane, seconded by Mr. Smith.
The motion was approved: Aye-7 Nay-0

16.0 BOARD COMMITTEE AND LIAISON ASSIGNMENTS

The motion was moved by Ms. Tane, seconded by Mr. Smith.
The motion was approved: Aye-7 Nay-0

Ad Hoc Committee on Shared Issues with Children's Village

Francine Vernon
Ed Gooding
David Schwartz

Audit

Ed Gooding
David Smith
Hopeton White

BOCES Liaison

Francine Vernon

Greenburgh Eleven Educational Foundation

David Smith
Lisa Tane

Health and Safety

Lisa Tane

Personnel

Francine Vernon
Lisa Tane

Policy

David Howe
David Smith

Westchester-Putnam School Boards Association

Lisa Tane

17.0 ADJOURNMENT

At 7:28 p.m., the motion was moved by Mr. Schwartz, seconded by Mr. Smith.
The motion was approved: Aye-7 Nay-0

Pamela Budd
School Board Clerk

**MINUTES
BOARD OF EDUCATION REGULAR MEETING
JULY 9, 2015**

1.0 CALL TO ORDER

The meeting was called to order at 7:30 p.m.

2.0 APPROVAL OF MINUTES*

2.1 June 25, 2015

The motion was moved by Mr. Gooding, seconded by Mr. Smith.

3.0 DISCUSSION

3.1 June Billable Enrollment

Billable enrollment for the month of June was 181.60 FTEs, 4.96 FTEs lower than the billable enrollment for the month of May of 186.56 FTEs. Average enrollment through June was 182.66 FTEs, 0.19 FTEs lower than the average billable enrollment through the month of May of 182.85 FTEs. Returning AWOL students re-billed in June boosted monthly enrollment totals, adding 0.88 FTEs to the total average FTEs billed for the year. This results in a final average enrollment for the year of 183.54 FTEs, slightly below our revised enrollment projection of 184 FTEs.

3.2 Cost Screen Waiver Tuition Billing

We have begun the process of preparing tuition bills for the 2011-2012, 2012-2013, 2013-2014 and 2014-2015 fiscal years affected by the 2011-2012 cost screen waiver that was approved on June 25th. As you will recall, revenue from the pending cost screen waiver was accrued to balance the 2013-2014, 2014-2015 and 2015-2016 budgets, respectively. Once tuition revenue is received, the process of paying the more than \$4 million in outstanding bills will begin.

3.3 Excessive Teacher Turnover Prevention Grant Distribution

The District recently distributed payments to eligible teachers under the District's 2014-2015 Excessive Teacher Turnover Prevention Grant. The amount in the District's tuition rate for this year totals \$307,820, with the distribution to each of the 35 eligible teachers totaling \$7,025.77. Since the grant began in 2001, each eligible teacher will have received \$44,472 in increased compensation, with payments totaling more than \$2,931,667 over the payout period.

3.4 Garbage Collection Contract Bid Extension

The Districts accepts Bids for facilities services every three years. The garbage collection contract was rebid for the 2014-2015 fiscal year. We have been very pleased with the services provided by our current contractor, City Carting and are recommending that a one-year extension be awarded to City Carting for 2015-2016. NYS Municipal Law permits the base contract to be extended for two one-year periods, with annual increases limited to the March Consumer Price Index, which this year was 0.1%. A resolution has been included in the Financial Section extending the contract for City Carting.

3.5 Heating, Ventilation and Air Conditioning Contract Extension

The heating, ventilation and air conditioning contract was rebid for the 2013-2014 fiscal year, as we have been very pleased with the services provided by our current contractor, Valco Energy Systems. We are recommending that a second one-year extension be awarded to them for the 2015-2016 fiscal year, with the 0.1% increase permitted by Municipal Law. A resolution has been included in the Financial Report extending the contract for Valco Energy Systems.

3.6 Frazer & Feldman Legal Services Contract

The Board reviewed the 2015-2016 legal services contract for Frazer & Feldman, LLP to serve as the general and labor counsel to the Board of Education. They have proposed rates of \$195 per hour for partners and associates and \$100 per hour for legal assistants. The 2015-2016 rate for partners and associates includes a \$10 per hour increase. No increase has been requested for legal assistants. The firm provides a 6.06% discount for Special Act School Districts, making the actual proposed billing rate \$183.18 per hour. A resolution is included in the financial section authorizing the School Board President to sign the contract.

4.0 SUPERINTENDENT'S REPORT

4.1 2015 High School Graduation

The Superintendent and the Board reported an outstanding graduation ceremony. The Board was pleased with the rapport students have with staff and administration and would like to recognize the dedication of staff.

4.2 2015 Summer School Program

Enrollment for the beginning of summer school was as follows:

Day 1 - 109 Students

Day 2 - 114 Students

Day 3 - 126 Students

Day 4 - 125 Students

Classes will continue to open for the summer school program, as enrollment increases.

5.0 BOARD COMMITTEE REPORTS

External auditors will be in the District during the 2nd week of August. Ms. Maddox recommended a conference or meeting with the external auditors and audit committee, prior to the meeting. Mr. Gooding will coordinate the meeting and inform Ms. Maddox of the date.

6.0 BOARD MEMBER COMMENTS

There were no Board Member comments.

7.0 PUBLIC COMMENTS

There were no Public Comments.

8.0 FINANCIAL REPORT*

8.1 RESOLVED that the Treasurer's Reports for the months of March 2015 through May 2015 be accepted.

The motion was moved by Ms. Tane, seconded by Mr. Gooding.
The motion was approved: Aye-7 Nay-0

8.2 RESOLVED that the Greenburgh Eleven Board of Education extends the 2014-2015 garbage collection contract with City Carting, Inc., effective July 1, 2015, at a cost of \$7,992 per year, as permitted by NYS Municipal Law.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-7 Nay-0

8.3 RESOLVED that the Greenburgh Eleven Board of Education extends the 2013-2014 heating, ventilation and air conditioning services contract with Valco Energy Systems, Inc., effective July 1, 2015, at a cost of \$13,966 for annual maintenance services, \$121.42 per hour for regular service and \$182.18 per hour for emergency services, as permitted by NYS Municipal Law.

The motion was moved by Ms. Tane, seconded by Mr. Smith.
The motion was approved: Aye-7 Nay-0

8.4 RESOLVED that the Greenburgh Eleven Board of Education authorizes the School Board President to sign a contract with Frazer & Feldman, LLP for the provision of general and labor counsel services for the 2015-2016 school year at a rate of \$195 per hour for attorneys and associates and \$100 per hour for legal assistants, less a Special Act School District discount of 6.06%.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-7 Nay-0

9.0 EDUCATION REPORT

9.1 Special Education

RESOLVED that the Greenburgh Eleven Board of Education approves the recommendations of the Committee on Special Education and authorizes the implementation of said recommendations with respect to classification and placement for the following students:

The motion was moved by Ms. Tane, seconded by Mr. Gooding.
The motion was approved: Aye-7 Nay-0

27190	27533	27567	27550	27548	27561
27481	26157	27541	27530	26593	

10.0 PERSONNEL REPORT

RESOLVED that the Greenburgh Eleven Board of Education approves the personnel actions as recommended by the Superintendent of Schools.

The motion was moved by Ms. Tane, seconded by Mr. Gooding.
The motion was approved: Aye-7 Nay-0

CERTIFIED

Resignation

Elton D. Thompson, High School Principal, effective 6/30/15

CLASSIFIED

Per-Diem Substitute Appointments – As Needed, to Serve at the Discretion of the Superintendent of Schools or the Board of Education, \$10.00 Per Hour, No Benefits, Not to Exceed 7 Hours Per Day
Aden Nasarat, effective 6/26/15 – 6/30/15, pending fingerprint clearance

Salary Adjustments

Name	Title	Full-Time Contract Salary	FTE 6/1/15 – 6/26/15
Denean Gaines	Teacher Associate	\$25,585	1.0
Yolanda Darby-Murphy	Teacher Associate	\$25,585	1.0
Claudette Taylor	Teacher Associate	\$25,585	1.0
Leola Dwight	Teacher Associate	\$25,585	1.0
Venerine Bradshaw	Teacher Associate	\$24,985	1.0
Marisol Alecia	Teacher Associate	\$18,983	.86
Jelleney Peralta	Teacher Associate	\$18,983	.89

2015 SUMMER SCHOOL APPOINTMENTS

WHEREAS the Greenburgh Eleven Board of Education conducts an annual six week summer school program for students enrolled in the District, and

WHEREAS the School Board employs teachers and support staff for the summer school program, and pays said staff on a daily basis for service in such positions, and

NOW THEREFORE BE IT RESOLVED that based on the recommendation of the Superintendent of Schools, the following staff be appointed, on an as needed basis, for the 2015 summer school program from July 6, 2015 - August 14, 2015 and continuing as long as student enrollment requires their services with compensation not to exceed:

CERTIFIED

Summer Salary Adjustments

Name	Title	Summer Contract Salary	FTE 7/6/15	FTE 7/7/15 – 8/14/15
Peter Mancinelli	Physical Education Teacher	\$14,203	.86	.91
Michele Kessler	Music Teacher	\$5,250	.74	.74

Evangelos Michas	Home and Careers Teacher	\$15,851	.71	.77
Judith Farella	Business and Distributive Education Teacher	\$16,714	.66	.66
Suzanne Michaelson	Health Teacher	\$15,766	.49	.63

Certified Per Diem Summer Special Education Teacher - As Needed, to Serve at the Discretion of the Superintendent of Schools or the Board of Education, \$175.00 Per Day, No Benefits

1. Michelle Yoffee
2. Andrew Militscher

Non-Certified Per Diem Substitute - As Needed, to Serve at the Discretion of the Superintendent of Schools or the Board of Education, \$125.00 Per Day, No Benefits

1. Ebony Acheampong
2. Melissa Garcia
3. Kelley Whitley

CLASSIFIED

Summer Salary Adjustments

Name	Title	Summer Contract Salary	FTE 7/6/15	FTE 7/7/15 – 8/14/15
Yolanda Darby	Teacher Associate	\$4,898	.86	1.0
Denean Gaines	Teacher Associate	\$4,898	.74	1.0
Augustine Sweeney	Teacher Associate	\$4,936	.49	.74
Claudette Taylor	Teacher Associate	\$4,898	.71	.91
Leola Dwight	Teacher Associate	\$4,898	.66	.77
Jelleney Peralta	Teacher Associate	\$3,635	.0	.66
Marisol Alicea	Teacher Associate	\$3,635	.0	.63

Per-Diem Substitute Appointments - As Needed, to Serve at the Discretion of the Superintendent of Schools or the Board of Education, \$10.00 Per Hour, No Benefits, Not to Exceed 7 Hours Per Day, effective 7/1/15 – 8/14/15

Aden Nasarat, pending fingerprint clearance

11.0 OPENING OF EXECUTIVE SESSION

RESOLVED that the Greenburgh Eleven Board of Education enters into Executive Session to discuss the employment history of particular persons, requests to receive legal advice from attorneys that is protected by the attorney-client privilege, and issues involving individual students and staff.

At 8:01 p.m., the motion was moved by Mr. Gooding, seconded by Mr. Schwartz.
The motion was approved: Aye-7 Nay-0

12.0 CLOSING OF EXECUTIVE SESSION

At 8:34 p.m., the motion was moved by Mr. Gooding, seconded by Mr. Schwartz.
The motion was approved: Aye-7 Nay-0

13.0 ADJOURNMENT

At 8:35 p.m., the motion was moved by Mr. Schwartz, seconded by Mr. Gooding.
The motion was approved: Aye-7 Nay-0

Pamela Budd
School Board Clerk